

## **IMPORTANT INSTRUCTIONS**

### **INSTRUCTIONS TO BE FOLLOWED FOR THE ADMISSION TO NURSERY CLASS, ACADEMIC SESSION (2024-25)**

1. Only those children who complete **3 years of age as on March 31, 2024** i.e born between April 1, 2020 to March 31, 2021 (both days inclusive) will be eligible for admission to class Nursery (Entry Class) for the academic year 2024-25 . If your child is **Not** within the age limit specified above, she / he will **Not** be considered for the Admission.
2. Rs. 150/- will be charged as Registration Fee at the time of submission of registration form.  
**Registration Fee** is non- refundable and submission of the form does not guarantee admission in any way. Parents are requested to clarify the doubts, if any before paying the fee.
3. Application form duly filled along with the relevant documents will be accepted only till **December 20<sup>th</sup> 2023 (Wednesday) from 9:00 a.m. to 11:30 a.m. & 12:00 noon to 2:00 p.m.**  
No form will be accepted under any circumstances **after 2:00 p.m. on December 20, 2023 (Wednesday).**
4. Selection will be made by '**DRAW OF LOTS**' .
5. Admission for the following categories are reserved-
  - (a) Ward of Ankur School Staff
  - (b) Wards of Alumni- Wards of students who passed from Ankur School , Panjab University Campus, Sector-14, Chandigarh (Please attach the proof).
  - (c) Twin Cases
6. Draw of lots for the wards of Panjab University employees will be held first , followed by the wards of Non University employees.
7. If the name and surname given in the registration form do not match with the birth certificate of the child, the registration form will be considered invalid and incomplete and will **NOT** be considered for the DRAW OF LOTS.

8. No alteration will be permitted in the registration form once the same has been submitted.

Hence you are strongly advised that the necessary rectifications like addition/ deletion of the name/surname/parent's name should be done legally from the Issuing Authority before submission of the Registration Form.

9. In case, it comes to the knowledge of the Management at any point that the information furnished is incorrect or wrong, the admission stands cancelled without having any right to claim the refund of the fee paid.

10. **Incomplete Forms/ filled with incorrect information/unattested certificates not attached with all the required documents, will NOT be considered for the DRAW OF LOTS.**

**All the certificates attached with the form should be self attested.**

11. **Only ONE** application form per child will be accepted.

12. **Please Note:-** The school does not take responsibility of providing transport facilities for the selected candidates . Parents are responsible for the same. However, there are a few private contractors plying buses for the school under an agreement with the school. Students may avail the bus facility depending on the availability of the seats.

Bus routes will not be changed to suit the individual's convenience. Parents are advised to take admission in schools near their residence. It will be the responsibility of the parent/ guardian to drop and collect the child from the specified bus-stop. It will be the responsibility of the parents to choose the safest mode of transport for their wards.

13. Registration /**DRAW OF LOTS** does not guarantee admission. The admission process will be considered complete only after all the formalities of the admission and payment of the fee is done within the stipulated time.

**Principal**

