

## IMPORTANT INSTRUCTIONS

### INSTRUCTIONS TO BE FOLLOWED FOR THE ADMISSION TO NURSERY CLASS, ACADEMIC SESSION (2022-23)

1. Only those children who complete **3 years by 31<sup>st</sup> March, 2022** i.e born between 1<sup>st</sup> April, 2018 to 31<sup>st</sup> March, 2019 (both days inclusive) will be eligible for admission to class Nursery (Entry Class) for the academic year 2022-23 .  
If your child is **Not** within the age limit specified above, she / he will **Not** be considered for the Admission.
2. Rs. 100/- will be charged as Registration Fee at the time of submission of registration form.  
**Registration Fee is non- refundable and submission of the form does not guarantee admission in any way. Parents are requested to clarify the doubts (if any) before paying the fee.**
3. Application form duly filled along with the relevant documents will be accepted only till **December 18, 2021 (Saturday) from 9:30 a.m. to 12:00 noon & 1:30p.m. to 3:00 p.m.**  
No form will be accepted under any circumstances **after 3:00 p.m. on December 18, 2021(Saturday)** .
4. Selection will be made by 'DRAW OF LOTS' (ONLINE ONLY).  
**The link for the same will be provided two days before the DRAW OF LOTS on the school website (www.ankurschool.in) and on the Whatsapp No.of the parents mentioned on the Registration Form by the parents.**
5. Admission for the following categories are reserved-
  - (a) Ankur School Staff
  - (b) Wards of Alumni- Wards of students who passed from Ankur School , Panjab University Campus, Sector-14, Chandigarh (Please attach the proof).
  - (c) School Management
6. Twin Case- In case, one of the twins gets selected ,the other one will be admitted automatically. The Rule implies to both the categories i.e wards of the Panjab University employees as well as non Panjab University employees .
7. Draw of lots for the wards of Panjab University employees will be held first , followed by the wards of Non University employees.
8. If the name and surname given in the registration form do not match with the birth certificate of the child, the registration form will be considered invalid and incomplete and will **NOT** be considered for the DRAW OF LOTS.

9. No alteration will be permitted in the registration form once the same has been submitted.  
Hence you are strongly advised that the necessary rectifications like addition/ deletion of the name/surname/parent's name should be done legally from the Issuing Authority before submission of the Registration Form.
10. In case, it comes to the knowledge of the Management at any point that the information furnished is incorrect or wrong, the admission stands cancelled without having any right to claim the refund of the fee paid.
11. **Incomplete Forms/ filled with incorrect information/unattested forms or forms not attached with all the required documents, will NOT be considered for the DRAW OF LOTS.**
12. **Only ONE** application form per child will be accepted.
13. **Please Note:-** The school does not take responsibility of providing transport facilities for the selected candidates . Parents are responsible for the same. However, there are a few private contractors plying buses for the school under an agreement with the school. Students may avail the bus facility depending on the availability of the seats. ***(If the conditions are favourable in the new academic session).***  
Bus routes will not be changed to suit the individual's convenience. Parents are advised to take admission in schools near to their residence. It will be the responsibility of the parent/ guardian to drop and collect the child from the specified bus-stop. It will be the responsibility of the parents to choose the safest mode of transport for their wards.
14. Registration /**DRAW OF LOTS** does not guarantee admission. The admission process will be considered complete only on completion of all the formalities of the admission and payment of the fee within the stipulated time.
15. In wake of the conditions caused due to COVID-19 , the draw of lots will be done online (video conferencing) . Representatives from the Education Department , U.T Administration , Chandigarh will be invited as observers. Parents will be able to follow the DRAW OF LOTS by video conference for which the LINK will be sent on the **School Website** and on the **Whatsapp No.** of the parents mentioned on the Registration Form.

**Principal**

