

APPOINTMENT FOR THE POST OF SENIOR ACCOUNTANT

Ankur School invites applications for the post of Sr Accountant. The candidate should be a graduate with atleast 15 years of experience in accounting. He/she should be Proficient in Tally software.

The job responsibilities will be :

- *Financial Reporting : Assisting in making Financial statements(Balance sheets. income statements and cash flow statement) and Analysing financial data.

- *Accounting operations : Managing General ledger/ Accounts payable and receivable.

- * Preparing Tax returns.

- * Assisting with Audits.

Should possess good communication and organisational skills.

The school management holds discretion to relax age/experience/qualifications or any other criteria in case a candidate is otherwise found suitable. It also hold the authority to cancel the post.

Walking interview on 15/10/2024 at 2:30 pm.